



City of Alexandria Department of Community and
Human Services Center for Economic Support

Specialty Training Workshops

Recurring Monthly

Employment Strategies for Experienced Workers 50+

Employers value the talents that mature workers bring to the workplace. If you are 50 or older, you can refresh your job skills and re-enter the workforce. In this workshop, you will learn strategies and resources experienced job seekers can utilize to help expedite a job search and to find gainful and meaningful employment

Resume & Cover Letter Critique

Matching your skills and experience to an employer's needs is the key to developing your job-winning resumes and cover letters. Find out what it takes to market yourself effectively and apply this formula to your own resume and cover letter. To make this as beneficial as possible, participants should bring their own resume as well as job postings they are interested in.

Employment Strategies for Ex-Offenders

This workshop addresses the unique barriers to employment that come with having a criminal record. You will learn strategies to overcome those barriers during the job search process. Information is provided about the employment resources available to job seekers and the incentives for employers to hire individuals with a criminal record. This workshop is open to the public but is most beneficial for those that have a felony conviction.

Completing an Effective Employment Application

This workshop will provide jobseekers a better understanding how and why it is important to complete all questions on a job application.

Ace the Interview

This workshop will help job seekers connect and become more knowledgeable about current interviewing processes and practices. Learn how to prepare for the interview and successfully answer the most common and important interview questions through interactive, hands-on exercises which will improve your confidence to interview and land the job.

Landing the Right Job for You

Is your job just a way to pay the bills, or would you prefer it to be a source of great fulfillment? If you chose the latter, one way you might be able to reach that goal is to ensure that your career matches your personality. The workshops are designed to help in figuring out what and making a realistic action plan to get that job.

JobLink, 1900 N. Beauregard Street, 3rd Floor, Suite 300, Alexandria, VA 22311

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The City of Alexandria is committed to compliance with the Americans with Disabilities Act, as amended. To request a reasonable accommodation, please e-mail: maurice.tomdio@alexandriava.gov or call our video phone 571-384-5244.